

# **HIMGIRI ZEE UNIVERSITY**

## **Academic Regulations 2023-24**



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Uttarakhand

## PREFACE

Dear Readers,

This Booklet contains Academic Regulations which are approved by the Academic Council of Himgiri Zee University (dated 20th July 2023). These Academic Regulations are to be treated not only as a guideline but also as a rule which will be applicable as in its present form. Under no circumstances, this can be violated. These regulations are formulated keeping in mind smooth conduct of programmes. Discretionary powers can be used only if it is mentioned in the Academic Clause.

Regulations mentioned here in the booklet supersedes all other previous regulations / ordinances of the university.

**Prof. (Dr.) B.S. Nagendra Parashar**  
**Vice Chancellor**

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## Academic Regulations HIMGIRI ZEE UNIVERSITY

<b>1.</b>	<b>Definitions</b>	<b>1.00</b>
	In the Academic Regulations:	
	a) "Academic Calendar" means the schedule of academic, co-curricular, extra-curricular and miscellaneous events as approved by the Academic Council;	1.01
	b) "Academic Council" means the Academic Council of the University;	1.02
	c) "Academic Regulations" means the Academic Regulations, 2023 of the University;	1.03
	d) "Academic Term" means a Semester or Summer Term;	1.04
	e) "BOE" means the Board of Examinations of the University;	1.05
	f) "Clause" means the duly numbered Clause, with Sub-Clauses included, if any, of these Regulations;	1.06
	g) "Course" means, a specific subject.	1.07
	h) "Audit Course" means a course which is mandatory for a student to study, but carries no credit and is used for CGPA calculations.	1.08
	i) "Value Added Course" are courses which provide necessary skills to increase the employability quotient of student.	1.09
	j) "Instructor" means the faculty member who is the Teacher/Course Instructor for the concerned Course;	1.10
	k) "Instructor-in-Charge" means the leader of multi-section course	1.11
	l) "Department" means the Department/School offering the concerned Degree Program;	1.12
	m) "School" means a constituent institution of the University established for monitoring, supervising and guiding, teaching, training and research activities in broadly related fields of studies;	1.13
	n) "Statutes" means the Statutes of Himgiri Zee University;	1.14
	o) "Sub-Clause" means the duly numbered Sub-Clause of these Regulations;	1.15

	p) "Summer Term" means an additional Academic Term conducted during the summerbreak.	1.16
	q) "University" stands for Himgiri Zee University.	1.17
<b>2.</b>	<b>General</b>	<b>2.00</b>
	a) Himgiri Zee University operates in the <i>semester pattern</i> viz. <i>first semester</i> and <i>secondsemester</i> for degree programs.	2.01
	b) University offers Diploma, Post Graduate Diploma, Under Graduate Degree, PostGraduate Degree Programmes and Ph.D for Doctoral programmes.	2.02
	c) Academic regulations are approved by the <b>Academic Council</b> .	2.03
	d) These Regulations may evolve and get amended or modified or changed through appropriate approvals from the Academic Council, from time to time, and shall be binding on all concerned.	2.04
<b>3.</b>	<b>Medium of Instruction and Evaluation</b>	<b>3.00</b>
	English shall be the medium of instruction and evaluation for UG and PG Programs.	
<b>4.</b>	<b>Academic Calendar</b>	<b>4.00</b>
	a) An Academic Year in the University shall normally be divided into two Semesters each consisting of ninety (90) University working days each, known as First Semester (normally from August to December) and Second Semester (normally from January to May).	4.01
	b) During the summer break, i.e., (normally June and July), there may be an additional Academic Term known as the <i>Summer Term</i> (Refer Academic Clause 17).If courses are offered / any academic program conducted the duration of the Summer Term will be about eight (08) calendar weeks and shall include a minimum of thirty (30) University teaching days.	4.02
	c) The Academic Council approves schedule of academic activities for an academic	4.03

	year, inclusive of dates for registration, evaluation components and comprehensive examinations etc. which shall be mentioned in the <i>University Calendar</i> of the year.	
	d) The University Calendar will be released during 1st week of commencement of first semester. It would contain the details of date of registration, schedule of evaluation components, schedule of all co-curricular and extra-curricular activities, holidays etc.	4.04
<b>5.</b>	<b>Registration</b>	<b>5.00</b>
	a) A student (newly admitted or on rolls) has to register for the semester on the day of commencement for each semester. Students failing to register in the given deadline will not be permitted to attend classes.	5.01
	b) The University reserves the right to refuse registration if the student has not turn up before the scheduled date or has not cleared outstanding dues .	5.02
	c) Students will be permitted to register only if they have: <ul style="list-style-type: none"> <li>i. Cleared all the fees, outstanding dues of, University and / or Hostel of the previous semesters,</li> <li>ii. Paid all prescribed fees for the current semester (and previous semesters if any), and</li> <li>iii. Not been debarred from registering for a specified period on disciplinary or any other ground.</li> </ul>	5.03 5.03(i) 5.03(ii) 5.03(iii)
	d) It is the responsibility of the individual student to register for the semester.	5.04
	e) Normally, no late registration shall be permitted. However, considering any compelling reason, a student may be permitted for late registration (within one week of commencement of semester) with prior approval from the Head of the Department / Dean concerned. Late registration may be permitted with payment of requisite fine.	5.05
	f) The maximum period permissible for late registration shall not be more than TWENTY-TWO (22) University working days counted from the specified date of	5.06

	Registration announced by the University. Under no circumstances shall such a student be permitted to register for the concerned Semester after the permissible period for late registration of twenty two (22) days.	
<b>6.</b>	<b>Teaching and Evaluation</b>	<b>6.00</b>
	a) Course(s) taught by a single instructor (theory) is referred to as <i>single section course</i> and course(s) taught by group of instructors in more than one section is referred to as <i>multi-section courses</i> .	6.01
	b) The teacher for single section course or associated with multi-section courses is referred to as <i>Instructor</i> . In case of single section courses Instructor will be the Instructor-in-charge.	6.02
	c) In case of multi-section courses one among the instructors would be designated as <i>Instructor-in-charge</i> .	6.03
	d) A team of instructors, under the leadership of Instructor-in-charge (in case of multi-section courses), works together to meet all requirements of teaching, evaluation and administrative aspects of the course. The Instructor-in-charge has the responsibility of conducting the course with the cooperation from all instructors as a team.	6.04
	e) From the definition of Academic Clause 6.04 it is obvious that the instructor-in-charge has to be an instructor for any one theory section.	6.05
	f) <i>Lesson Plan</i> would be given to the students on the first week of commencement of the program.	6.06
	g) The process of evaluation will be continuous throughout the semester and involves components such as sessional tests, quizzes, surprise quiz, assignments, and practical examination etc. constituting a total weightage of 50% of total marks.	6.07
	h) Comprehensive Examination will carry a total weightage of 50% of total marks.	6.08
	i) It is mandatory for a student to attend comprehensive examination to become eligible for passing the course and get eligible grade. Such students who are	6.09

	absent for Comprehensive examination will get ABS report (refer Academic Clause 19.06 vii).	
	j) In order to maintain transparency in evaluation, the evaluated answer sheets will be shown to the students within one week of conducting the evaluation component. If a student is not convinced with the marks awarded, he/she can apply for recheck. However, the student can apply for recheck on the day of returning the answer sheet within the classroom only. No additional fee will be charged for rechecking.	6.10
	k) It is the responsibility of the Instructor-in-charge to display solution key on the notice board or communicate to students through digital media immediately after the evaluation component with evaluation scheme. The Instructor should stick to the marking scheme announced while checking the answer sheets.	6.11
	l) Submission of final <i>Grades</i> to the Controller of Examination is the sole responsibility of the Instructor-in-charge.	6.12
	m) It shall be the responsibility of the individual student to appear in all evaluation components. However, due to medical exigencies (getting admitted to hospital), if a student cannot appear for any evaluation component, must immediately approach the instructor-in-charge so that the instructor-in-charge, if satisfied as to the bonafide of the request, can forward the request to Head of the Department (HOD) concerned. If, on a rare occasion, a student anticipates a genuine difficulty of meeting the date of the component of evaluation, he would do well to take his instructor-in-charge into confidence prior to the event. The decision of the HOD / Dean of the concerned School in all matters of <i>make-up</i> shall be the final.	6.13
	n) Controller of Examination (CoE) will arrange for make-up of evaluation component on scheduled date.	6.14
<b>7.</b>	<b>Course Structure</b>	<b>7.00</b>
	a) All courses have a Lecture-Tutorial-Practical component (L-T-P) to indicate the	7.01



	contact hours. 'T' and 'P' components of a course may be void. Separate pure laboratory course (O-0-P) may also be provided. All courses have a <i>credit</i> count. Teaching of courses would be reckoned in terms of <i>credits</i> . Every course has a list of courses (may be void) as it's pre-requisite. A student who has qualified in all the courses in the pre- requisite would be allowed to register in the course. The Dean of the School concerned in consultation with Head of the Department concerned has the prerogative to waive the prerequisite (if the student has done certification programs etc and acquired the knowledge) in case the student has gained sufficient proficiency to take up the course.	
	b) For calculating credit, each lecture and tutorial hour will be considered as one credit and two practical hours as one credit. In situations, where it is a fraction, it is rounded to the next number (for example, in case of courses having 3 practical contact hours, it is rounded to 2 credits).	7.02
	c) There may be courses having contact hours but 'zero' credit assigned to it ( <i>Audit courses</i> (Refer Academic Clause 15.0)). For such type of courses, students will get qualifying report 'Q' (indicating qualified) or non-qualifier report 'NQ' (not qualified).  Students obtaining the NQ report have to repeat the course.	7.03
	d) Courses like Industrial Practice, Project Work, Field visits, Dissertation, Seminar, and such similar Courses, and, where the pedagogy does not lend itself to a typical L-T-P structure are simply assigned the number of credits based on the quantum of work/effort required to fulfil the learning objectives and outcomes prescribed for the concerned courses.	7.04
<b>8.</b>	<b>Attendance</b>	<b>8.00</b>
	a) It is mandatory for a student to attend all the classes, tutorials, laboratories and other evaluation components conducted by the University. A student may be detained from appearing in the examination on grounds of deficient attendance.	8.01
	b) In each course attendance will be treated as evaluation component and	8.02

	marks are awarded as shown below:													
	<table><tr><th>% of Attendance in Theory &amp; Practical classes</th><th>Marks awarded (%)</th></tr><tr><td>≥ 95</td><td>5</td></tr><tr><td>≥ 90 and &lt; 95</td><td>4</td></tr><tr><td>≥ 85 and &lt; 90</td><td>3</td></tr><tr><td>≥ 80 and &lt; 85</td><td>2</td></tr><tr><td>≥ 75 and &lt; 80</td><td>1</td></tr></table>	% of Attendance in Theory & Practical classes	Marks awarded (%)	≥ 95	5	≥ 90 and < 95	4	≥ 85 and < 90	3	≥ 80 and < 85	2	≥ 75 and < 80	1	
% of Attendance in Theory & Practical classes	Marks awarded (%)													
≥ 95	5													
≥ 90 and < 95	4													
≥ 85 and < 90	3													
≥ 80 and < 85	2													
≥ 75 and < 80	1													
	c) A student has to obtain 75% attendance for all courses to be eligible for comprehensive examination.	8.03												
	d) However, some relaxation in attendance to this rule is possible in the case of students participating in co curricular and extracurricular activities as identified below:  i. One week for state level competitions.  ii. Two weeks for National level competitions and  iii. Three weeks for International events irrespective of the number of events and/the number of participations in a semester.	8.04  8.04(i)  8.04(ii)  8.04(iii)												
	e) All Students involved in university activities will get 5% attendance. The list of such students involved in university activities shall be communicated by Dean Student Welfare.	8.05												
	f) In special cases and for sufficient cause shown, the Vice Chancellor on the recommendation of the HOD / Dean of the School concerned may condone the deficiency not exceeding 10% in attendance due to ill-health, when the application submitted at the time of the actual illness is supported by a certificate from an authorized medical officer.	8.06												
	g) A student with shortage of attendance shall not be permitted to appear in the Comprehensive Examinations of the Course(s) in which the attendance shortfall exists, irrespective of the student's academic performance in the other components of Continuous Assessments. The student shall be given a <i>report</i>	8.07												

	<p>“NP” (Not Permitted) (refer Academic Clause 19.06 vi), to indicate that the student has not been permitted to appear for the Comprehensive Examinations due to shortage of attendance during the Academic Term in the concerned Course(s).</p> <p>Student can clear the course with NP report during summer term (refer Academic Clause 17), or registering during regular semester, whenever a course is offered (if there is no time table clash)</p>																																									
	h) It is mandatory for students to maintain 75% attendance in summer term if the student has registered in summer term after obtaining NP report.	8.08																																								
9.	Industrial Practice	9.00																																								
	<p>a) Industrial Practice (IP) is a course offered to enable the students experience industry setting, while continuing to be student. Students will also identify and solve real time organizational problems, in their respective allotted industry environments. These industries are called as <i>Industry Practice Centres</i> (IPCs). The duration and semester in which Industrial Practice Programs offered for different programs are shown below:</p> <table><tr><th>S.No.</th><th>Program</th><th>Offered in</th><th>Duration</th></tr><tr><td>1</td><td>B.Tech</td><td>8<sup>th</sup> Semester</td><td>One full semester</td></tr><tr><td>2</td><td>BCA</td><td>6<sup>th</sup> Semester</td><td>full semester</td></tr><tr><td>3</td><td>B.Sc. (Hons.) Agriculture</td><td>8<sup>th</sup> sem (RAWE)</td><td>One full semester</td></tr><tr><td>4</td><td>M.Sc. Agriculture (Agronomy)</td><td>4<sup>th</sup> Sem (Thesis)</td><td>One full semester</td></tr><tr><td>5</td><td>M.Sc. Agriculture (Genetics &amp; Plant Breeding)</td><td>4<sup>th</sup> Sem (Thesis)</td><td>One full semester</td></tr><tr><td>6</td><td>Bachelor of Hotel Mgt.</td><td>7<sup>th</sup> Semester 8<sup>th</sup> Semester</td><td>One full semester One full semester</td></tr><tr><td>7</td><td>Diploma in Hotel Mgt.</td><td>Summer Term</td><td>8 weeks</td></tr><tr><td>8</td><td>BA LLB</td><td>4<sup>th</sup> Semester 6<sup>th</sup> Semester 10<sup>th</sup> Semester</td><td>8 weeks (Summer Term) 8 weeks(Summer Term) full semester</td></tr><tr><td>9</td><td>LL.B.</td><td>6<sup>th</sup> Semester</td><td>full semester</td></tr></table>	S.No.	Program	Offered in	Duration	1	B.Tech	8 <sup>th</sup> Semester	One full semester	2	BCA	6 <sup>th</sup> Semester	full semester	3	B.Sc. (Hons.) Agriculture	8 <sup>th</sup> sem (RAWE)	One full semester	4	M.Sc. Agriculture (Agronomy)	4 <sup>th</sup> Sem (Thesis)	One full semester	5	M.Sc. Agriculture (Genetics & Plant Breeding)	4 <sup>th</sup> Sem (Thesis)	One full semester	6	Bachelor of Hotel Mgt.	7 <sup>th</sup> Semester 8 <sup>th</sup> Semester	One full semester One full semester	7	Diploma in Hotel Mgt.	Summer Term	8 weeks	8	BA LLB	4 <sup>th</sup> Semester 6 <sup>th</sup> Semester 10 <sup>th</sup> Semester	8 weeks (Summer Term) 8 weeks(Summer Term) full semester	9	LL.B.	6 <sup>th</sup> Semester	full semester	9.01
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9	LL.B.	6 <sup>th</sup> Semester	full semester																																							

	10	LL.M. (1 year)	2 <sup>nd</sup> Semester	8 weeks(Summer Term)	
	11	LL.M. (2 year)	2 <sup>nd</sup> Semester	8 weeks (Summer Term)	
	12	B.Ed	4 <sup>th</sup> Semester	full semester	
	13	BA (Psychology)	6 <sup>th</sup> semester	full semester	
	14	BA (Liberal Arts)	6 <sup>th</sup> semester	3 months	
	15	MA (Clinical Psychology)	4 <sup>th</sup> Semester	full semester	
	16	B.Com	6 <sup>th</sup> semester	full semester	
	17	BBA	6 <sup>th</sup> semester	full semester	
	18	MBA	4 <sup>th</sup> semester	full semester	
	19	BAJMC	6 <sup>th</sup> Semester	full semester	
	20	MAJMC	4 <sup>th</sup> Semester	full semester	
	21	B.Pharm	8 <sup>th</sup> semester	full semester	
	22	D.Pharm	Hospital Training (after 2 <sup>nd</sup> year)	3 months	
	23	B.Sc. (Clinical Research)	6 <sup>th</sup> Semester	full semester	
	24	M.Sc. (Clinical Research)	4 <sup>th</sup> Semester	full semester	
	25	Masters in Public Health	4 <sup>th</sup> Semester	full semester	
	26	MBA (Healthcare & Hospital Mgt.)	4 <sup>th</sup> Semester	full semester	
	b) Students who are not eligible / not registered / did not get an opportunity for Industrial Practice course can register in alternate courses such as Thesis / Dissertation (Refer Academic Clause 10), Entrepreneurial Project course (EP) (Refer Academic Clause 12), and earn the same credits.				9.02
	c) Allotment of students to IPCs will be made by considering academic performance, requirement of industry, preference of students and other parameters which University considers as important.				9.03
	d) A Student who is registered in Thesis / Dissertation or IP or EP course cannot concurrently register for any other on-campus course.				9.04
	e) If the performance of the student in IP course is found unsatisfactory or have any other discipline related issues, the university can withdraw the student from				9.05

	such programme without giving any reasons. The decision of the university shall be the final in these matters.	
<b>10.</b>	<b>Thesis / Dissertation</b>	<b>10.00</b>
	For students having one full semester internship program has Thesis / Dissertation as an option. For such students doing thesis, the following regulations will hold.	10.01
	a) Students registering for Thesis / Dissertation work cannot concurrently register for any other on-campus course.	10.02
	b) Students can do Thesis work either on-campus or any research centre.	10.03
	c) Thesis course carries the same credits as Industrial Practice / EP.	10.04
	d) Student can register in Thesis work only after ensuring the availability of mentor and facilities in the department.	10.05
	e) For such students who does Thesis work outside the campus in any research centre, there shall be a mentor from the department / school.	10.06
	f) If the performance of the student in Thesis course done outside the university is found unsatisfactory or have any other discipline related issues, the university can withdraw the student from such programme without giving any reasons. The decision of the university shall be the final in these matters.	10.07
<b>11.</b>	<b>Project Type Courses</b>	<b>11.00</b>
	a) To provide more hands-on experience, practical exposure to students and exposing students to emerging areas, university has three different types of project courses viz.	11.01
	i. Software based Project: In this type of course, student work on software related work.	11.01(i)
	ii. Lab oriented Project: In this type of course, student work on real projects (lab establishment, assisting faculty in research etc.).	11.01(ii)
	iii. Study oriented Project: In this type of course, student select topic of study of	11.01(iii)

	<p>their choice and study independently. These may cover emerging fields / areas where electives not offered etc.</p> <p>b) In these courses students earn credits by executing the project assigned by faculty and need not have to attend the classes.</p> <p>c) These courses are evaluated by seminars, report submission and viva.</p> <p>d) The credits earned by student in project type courses is over and above the credits required for graduation.</p> <p>e) Students in pre-final and final year are only eligible to register for these courses.</p>	<p>11.02</p> <p>11.03</p> <p>11.04</p> <p>11.05</p>
<b>12.</b>	<b>Entrepreneurial Project (EP)</b>	<b>12.00</b>
	<p>As an alternate to full semester internship student can also take <i>Entrepreneurial Project</i>. This course is introduced with an intention of creating more and more entrepreneurs. Student(s) choosing Entrepreneurial Project will:</p> <p>a) Work for a full semester on a conceived idea.</p> <p>g) Students registering for EP course cannot concurrently register for any other on-campus course.</p> <p>b) Students registered for EP course are exempted from attending placement for two years. In situations, where these students do not succeed as an entrepreneur they students can appear for placement after two years of graduation.</p> <p>c) Students registering under this course should:</p> <p>i. Submit a proposal to the department with the conceived idea and make presentation.</p> <p>ii. Proposal has to be submitted before the commencement of the semester.</p> <p>iii. They can register for the course subjected to the approval of the proposal.</p>	<p>12.01</p> <p>12.02</p> <p>12.03</p> <p>12.04</p> <p>12.04(i)</p> <p>12.04(ii)</p> <p>12.04(iii)</p>
<b>13.</b>	<b>Innovation</b>	<b>13.00</b>
	<b>a) Engineering Innovation</b>	<b>13.01</b>
	i. It is mandatory for all students of Engineering to undertake the course	13.01(i)

	"Engineering Innovation".																
	ii. This is a group project done by a group of students (maximum 5) drawn from all disciplines.	13.01(ii)															
	iii. The course Engineering Innovation is spread across 4 semesters from 3 <sup>rd</sup> to 6 <sup>th</sup> Semester. Needless to say, the course has to be started in 3 <sup>rd</sup> Semester and should be completed in 6 <sup>th</sup> Semester only. Further extension of course is not permitted.	13.01(iii)															
	iv. Credit distribution, nature of work and outcome expected in each semester are as follows: <table border="1"> <thead> <tr> <th>Sem.No.</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>3</td><td>Conceive an Idea</td><td>1</td></tr> <tr> <td>4</td><td>Design the Product</td><td>1</td></tr> <tr> <td>5</td><td>Implement the Design</td><td>1</td></tr> <tr> <td>6</td><td>Operate</td><td>1</td></tr> </tbody> </table>	Sem.No.	Nature of work and outcome expected	Credits	3	Conceive an Idea	1	4	Design the Product	1	5	Implement the Design	1	6	Operate	1	13.01(iv)
Sem.No.	Nature of work and outcome expected	Credits															
3	Conceive an Idea	1															
4	Design the Product	1															
5	Implement the Design	1															
6	Operate	1															
	<b>b) B.Plan</b>	<b>13.02</b>															
	It is mandatory for all students of School of Business Studies to undertake the course.																
	i. This is a group project done by a group of students (maximum 5) drawn either from same / different streams.	13.02(i)															
	ii. The course <b>B.Plan</b> is spread across 2 semesters from 4 <sup>th</sup> to 5 <sup>th</sup> Semester in BBA, B.Com(H), and 2 <sup>nd</sup> to 3 <sup>rd</sup> Semester in MBA needless to say, the course has to be completed By 5 <sup>th</sup> Semester for BBA and B.Com (H) students and by 3 <sup>rd</sup> semester for MBA students. Further extension of course is not permitted.	13.02(ii)															
	iii. Credit distribution, nature of work and outcome expected in each semester are mentioned in detail structure. <table border="1"> <thead> <tr> <th>Sem.No.</th><th>Nature of work and outcome expected BBA</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>4</td><td>Conceive an Idea</td><td>2</td></tr> <tr> <td>5</td><td>Implement the Idea</td><td>2</td></tr> </tbody> </table>	Sem.No.	Nature of work and outcome expected BBA	Credits	4	Conceive an Idea	2	5	Implement the Idea	2	13.02(iii)						
Sem.No.	Nature of work and outcome expected BBA	Credits															
4	Conceive an Idea	2															
5	Implement the Idea	2															

	<table border="1"> <tr> <th>Sem.No.</th><th>Nature of work and outcome expected B.Com</th><th>Credits</th></tr> <tr> <td>4</td><td>Conceive an Idea</td><td>1</td></tr> <tr> <td>5</td><td>Implement the Idea</td><td>2</td></tr> </table> <table border="1"> <tr> <th>Sem.No.</th><th>Nature of work and outcome expected MBA</th><th>Credits</th></tr> <tr> <td>2</td><td>Conceive an Idea</td><td>2</td></tr> <tr> <td>3</td><td>Implement the Idea</td><td>2</td></tr> </table>	Sem.No.	Nature of work and outcome expected B.Com	Credits	4	Conceive an Idea	1	5	Implement the Idea	2	Sem.No.	Nature of work and outcome expected MBA	Credits	2	Conceive an Idea	2	3	Implement the Idea	2	
Sem.No.	Nature of work and outcome expected B.Com	Credits																		
4	Conceive an Idea	1																		
5	Implement the Idea	2																		
Sem.No.	Nature of work and outcome expected MBA	Credits																		
2	Conceive an Idea	2																		
3	Implement the Idea	2																		
	<b>c) Agriculture Innovation</b>	<b>13.03</b>																		
	i. It is mandatory for all students of Department of B.Sc., Agriculture to undertake the course "Agriculture Innovation".	13.03(i)																		
	ii. This is a group project done by a group of students (maximum 5) with an interdisciplinary approach.	13.03(ii)																		
	iii. The course Agriculture Innovation is spread across 3 semesters from 4 <sup>th</sup> to 6 <sup>th</sup> Semester. Needless to say, the course has to be started in 4 <sup>th</sup> Semester and should be completed by 6 <sup>th</sup> Semester only. Further extension of course is not permitted.	13.03(iii)																		
	iv. Credit distribution, nature of work and outcome expected in each semester are as: <table border="1"> <tr> <th>Sem Number</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> <tr> <td>4</td><td>Conceive an Idea</td><td>1</td></tr> <tr> <td>5</td><td>Design</td><td>1</td></tr> <tr> <td>6</td><td>Operate</td><td>2</td></tr> </table>	Sem Number	Nature of work and outcome expected	Credits	4	Conceive an Idea	1	5	Design	1	6	Operate	2	13.03(iv)						
Sem Number	Nature of work and outcome expected	Credits																		
4	Conceive an Idea	1																		
5	Design	1																		
6	Operate	2																		
	<b>d) Technology Innovation (for BCA students)</b>	<b>13.04</b>																		
	i. It is mandatory for all students of BCA to undertake the course "Technology Innovation" course.	13.04(i)																		
	ii. This is a group project done by a group of students (maximum 5) drawn from all disciplines- mix of students from different streams & semesters. The project may be in form of App development, website development, Software development or Technology based solution to any real life problem.	13.04(ii)																		



	iii. The course “Technology innovation” is spread across 2 semesters ie in 4 <sup>th</sup> and 5 <sup>th</sup> Semester. The course has to be started in 4 <sup>th</sup> semester and should be completed in 5 <sup>th</sup> semester only. Further extension of course is not permitted.	13.04(iii)									
	iv) The Credit distribution, nature of work and outcome expected in each semester are as follows: <table border="1"> <thead> <tr> <th>Sem No.</th><th>Nature of Work and Outcome Expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>4</td><td>Conceive an Idea &amp; Prototype Design</td><td>1</td></tr> <tr> <td>5</td><td>Implement the Prototype developed and Operate (in form of App/website/software/Technology)</td><td>1</td></tr> </tbody> </table>	Sem No.	Nature of Work and Outcome Expected	Credits	4	Conceive an Idea & Prototype Design	1	5	Implement the Prototype developed and Operate (in form of App/website/software/Technology)	1	13.04(iv)
Sem No.	Nature of Work and Outcome Expected	Credits									
4	Conceive an Idea & Prototype Design	1									
5	Implement the Prototype developed and Operate (in form of App/website/software/Technology)	1									
	<b>e) Innovation in Journalism and Mass Communications</b>	<b>13.05</b>									
	i. It is mandatory for all students of School of Journalism and Mass Communication to undertake the course “Journalism & Mass Communications”.	13.05(i)									
	ii. This is a group project done by a group of students (maximum 3) drawn from all disciplines- mix of students from different streams & semesters.	13.05(ii)									
	iii. The course “Journalism & Mass Communications” is divided into two semesters– IV and V Semester.	13.05(iii)									
	iv. Needless to say, the course has to be started in 4 <sup>th</sup> Semester and should be completed by 5 <sup>th</sup> Semester only. Further extension of course is not permitted.	13.05(iv)									
	v. Credit distribution, nature of work and outcome expected in each semester are as follows: <table border="1"> <thead> <tr> <th>Sem No.</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>4</td><td>Conceptualize &amp; Design</td><td>2</td></tr> <tr> <td>5</td><td>Execute &amp; Create</td><td>2</td></tr> </tbody> </table>	Sem No.	Nature of work and outcome expected	Credits	4	Conceptualize & Design	2	5	Execute & Create	2	13.05(v)
Sem No.	Nature of work and outcome expected	Credits									
4	Conceptualize & Design	2									
5	Execute & Create	2									
	<b>f) Hospitality Trailblazing</b>	<b>13.06</b>									
	i. It is mandatory for all students of School of Hotel & Hospitality to undertake the course “Hospitality Trailblazing”	13.06(i)									
	ii. This is a group project done by a group of students (maximum3)	13.06(ii)									
	iii. The course Hospitality Trailblazing is spread across 2 semesters from 5 <sup>th</sup> to 6 <sup>th</sup>	13.06(iii)									

	Semester. Needless to say, the course has to be started in 5th Semester and should be completed by 6 <sup>th</sup> Semester only. Further extension of course is not permitted.																
	iv. Credit distribution, nature of work and outcome expected in each semester are as follows: <table border="1"> <thead> <tr> <th>Sem.No.</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>5</td><td>Conceive &amp; Formulate</td><td>2</td></tr> <tr> <td>6</td><td>Effectuate and Produce</td><td>2</td></tr> </tbody> </table>	Sem.No.	Nature of work and outcome expected	Credits	5	Conceive & Formulate	2	6	Effectuate and Produce	2	13.06(iv)						
Sem.No.	Nature of work and outcome expected	Credits															
5	Conceive & Formulate	2															
6	Effectuate and Produce	2															
	<b>g) Pharmacy Innovation</b>	<b>13.07</b>															
	i. It mandatory is for all students of School Pharmaceutical Sciences to undertake the course "Pharmacy Innovation".	13.07(i)															
	ii. This will be a group project; a group of maximum 5 students drawn from various disciplines will undertake this course.	13.07(ii)															
	iii. The course "Pharmacy Innovation" is spread across four semesters – III to VI Semester.	13.07(iii)															
	iv. Needless to say, the course has to be started in III Semester and should be completed by VI Semester only. Further extension of course is not permitted.	13.07(iv)															
	v. Nature of work and outcome expected in each semester are as follows: <table border="1"> <thead> <tr> <th>Sem No.</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>3</td><td>Identifying the Problem</td><td>1</td></tr> <tr> <td>4</td><td>Design of Solution to the Problem</td><td>1</td></tr> <tr> <td>5</td><td>Validation of the Designed Solution</td><td>1</td></tr> <tr> <td>6</td><td>Publication of the Outcome</td><td>1</td></tr> </tbody> </table>	Sem No.	Nature of work and outcome expected	Credits	3	Identifying the Problem	1	4	Design of Solution to the Problem	1	5	Validation of the Designed Solution	1	6	Publication of the Outcome	1	13.07(v)
Sem No.	Nature of work and outcome expected	Credits															
3	Identifying the Problem	1															
4	Design of Solution to the Problem	1															
5	Validation of the Designed Solution	1															
6	Publication of the Outcome	1															
	<b>h) Innovation in Education (B.Ed.)</b>	<b>13.08</b>															
	i) It is mandatory for all students of Department of Education, School of Education and Humanities to undertake the course 'Innovation in Education'.	13.08(i)															
	ii) This is a group project done by a group of students (maximum 5) drawn from different pedagogy streams.	13.08(ii)															

	<p>iii) The course 'Innovation in Education' is spread over 3 semesters from I semester to III semester in B.Ed. Program. Needless to say, the course has to be started in I Semester and should be completed by III Semester only. Further extension of course is not permitted.</p> <p>iv) Credit distribution, nature of work and outcome expected in each semester are as follows -</p> <table border="1"> <thead> <tr> <th>Program &amp; Semester</th><th>Nature of work and outcome expected</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>1<sup>st</sup></td><td>Conceive an idea</td><td>1</td></tr> <tr> <td>2<sup>nd</sup></td><td>Design</td><td>1</td></tr> <tr> <td>3<sup>rd</sup></td><td>Implement</td><td>2</td></tr> </tbody> </table>	Program & Semester	Nature of work and outcome expected	Credits	1 <sup>st</sup>	Conceive an idea	1	2 <sup>nd</sup>	Design	1	3 <sup>rd</sup>	Implement	2	<p>13.08(iii)</p> <p>13.08(iv)</p>
Program & Semester	Nature of work and outcome expected	Credits												
1 <sup>st</sup>	Conceive an idea	1												
2 <sup>nd</sup>	Design	1												
3 <sup>rd</sup>	Implement	2												
<b>14. Social Engineering</b>		<b>14.00</b>												
	a) It is mandatory for all the students of University to undertake the course "Social Engineering".	14.01												
	b) This is a group activity done by a group of students (maximum 5) drawn from all disciplines.	14.02												
	c) Students can register for these courses any time before pre-final semester before graduation.	14.03												
	d) Nature of work may involve societal problem solving etc.	14.04												
	e) Students have to register for Social Engineering course in each semester.	14.05												
<b>15. Audit Courses</b>		<b>15.00</b>												
	Considering the overall development of students, university offers Audit courses for students. Following regulations apply for audited courses:	15.01												
	a) It is mandatory for all students of the university that they have to register for four audited courses (one course for each year of study) and obtain Q report (Refer Academic Clause 19.06 (iv) and 19.06 (v)).	15.02												

	b) In audit type courses, students have to study themselves and no classes will be engaged.	15.03
	c) List of courses will be announced by the university and students can chose the any coursesfrom the list announced.	15.04
	d) These courses are different from elective courses and are generally chosen from liberal arts, social sciences,yoga, meditation, sports etc.	15.05
	e) Students have to register for the audit courses on the day of registration itself.	15.06
<b>16.</b>	<b>Value Added Course</b>	<b>16.00</b>
	Value-Added Courses (VAC) are significant to provide necessary skills to increase the employability quotient of student. Keeping this in mind, university offers a wide variety of Value Added Courses. These courses are offered to help students stand apart from the rest in the job market by adding further value for their Holistic Development. The following regulations apply in VAC courses.	
	a) Value Added Course is not mandatory for qualifying in any program.	16.01
	b) VAC can be conducted during weekends or during vacation.	16.02
	c) Duration of VAC shall not be less than 30 hours.	16.03
	d) Student shall register for the course on the day of registration.	16.04
	e) Students after successful completion of the course will get certificate from the university.	16.05
	f) Value added courses are not credited	16.06
<b>17.</b>	<b>Summer Term</b>	<b>17.00</b>
	a) The summer term is an additional Academic Term that may be offered during the summer break, typically for about eight (08) weeks during June-July. The minimum number of teaching days in the summer term shall be thirty (30) days.	17.01
	b) The course(s) offered in the summer term are delivered in a shorter term of	17.02

	about 8 weeks (with a minimum of thirty teaching days). The course contents/syllabus and the continuous assessments and evaluation patterns for these course(s) would also remain the same as prescribed in the lesson plan.	
	c) The Departments/Schools desirous of offering courses shall announce the details of the courses on offer for registration in the summer term on the dates scheduled in the University Calendar or dates announced through University notifications.	17.03
	d) A student may re-register for the concerned course(s), if offered, in which the student had received the <i>F</i> grade (Fail) (Refer Academic Clause 19.0) in the earlier semesters, so as to complete the concerned course(s) and earn the concerned credits.	17.04
	e) A student may re-register for the concerned course(s), if offered, in which the student had received lower grades in the earlier Semesters, to improve her/his performance and secure higher grades in the course(s) and improve the CGPA (Refer Academic Clause 19.04).	17.05
	f) A student who wishes to register for the summer term must complete the registration process on or before the last date for Registration as specified in the University Calendar or the University notification to this effect. No <i>late registration</i> shall be permitted.	17.06
	g) A student can register for a maximum of three (03) Courses during summer term.	17.07
	h) Attendance requirements shall be applicable to all the students registering for course(s) in the summer term (Refer Academic Clause 8.08).	17.08
	i) A student cannot request or demand for a specific course to be offered. It is completely the prerogative of the department to offer any course considering various constraints.	17.09
	j) The student shall remit the registration fee per course, as prescribed by the University from time to time, within the date specified for payment.	17.10
	k) A course that is offered may be withdrawn if the number of registrations for the concerned course(s) is less. Further, if the course is withdrawn due to lack of the	17.11

	minimum number of registrations required, the registration fee for the concerned Course shall be refunded to the students who had registered for that concerned Course.	
	l) Student having obtained NP Reports (Refer Academic Clause 19.06 vi) can register for courses(s) in summer term. It is mandatory for students for students with NP report to attend classes (refer Academic Clause 8.08).	17.12
<b>18. Lateral Entry</b>		<b>18.00</b>
	Student can take Lateral entry to B.Pharm and B.Tech programs.	
	<b>a) Lateral Entry to B.Pharm Program:</b>	<b>18.01</b>
	i. Student seeking lateral entry admission to B.Pharm program must have passed D.Pharm from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.	18.01(i)
	ii. Duration of the program will be three academic years for lateral entry students. That is, the first year program in B.Pharm is waived off for lateral entry students.	18.01(ii)
	iii. For Students entering through lateral entry, no other waiver except first year is possible.	18.01(iii)
	iv. The lateral entry students shall get 52 credit points transferred from their D. Pharm program. Such students have to take remedial courses as prescribed by the university.	18.01(iv)
	v. The minimum number of credits required for graduation will be prescribed by Academic Council.	18.01(v)
	vi. On a case to case basis Dean School of Pharmacy may ask the students admitted through lateral entry, to make up for deficiencies if any, by prescribing additional courses for registration.	18.01(vi)
	vii. Admission through lateral entry is made subject to the availability of seats against the vacant seats at second year level.	18.01(vii)

	<b>b) Lateral Entry to B.Tech Program:</b>	<b>18.02</b>																												
	<p>i. Candidates seeking admission through lateral entry to B.Tech degree programme shall be required to have passed Diploma Examination (after PUC/equivalent) from a recognized institute with minimum of 50% marks.</p>	18.02(i)																												
	<p>ii. For Students joining the University through lateral entry for B.Tech programme, first year is waived and the duration of the programme shall be reduced to 3 years (6 semesters). The minimum number of credits required for graduation will be prescribed by Academic Council.</p>	18.02(ii)																												
	<p>iii. For Students entering through lateral entry, no other waiver except first year is possible.</p>	18.02(iii)																												
	<p>iv. On a case to case basis Dean School of Engineering may ask the students admitted through lateral entry, to make up for deficiencies if any, by prescribing additional courses for registration.</p>	18.02(iv)																												
	<p>v. Admission through lateral entry is made subject to the availability of seats against the vacant seats at second year level.</p>	18.02(v)																												
<b>19.</b>	<b>Grades and Reports</b>	<b>19.00</b>																												
	<p>a) At the end of all evaluation components based on the performance of the student, each student is awarded with <i>letter grade</i>. University follows <i>absolute grading system</i>. Range of marks, corresponding letter grade and grade point is as follows (except B.Pharma and LL.M):</p>	19.01																												
	<table><tr><th>S.No.</th><th>Range of marks</th><th>Corresponding Letter grade</th><th>Corresponding Grade Point</th></tr><tr><td>1.</td><td>91 – 100</td><td>O (Outstanding)</td><td>10</td></tr><tr><td>2.</td><td>81 – 90</td><td>A+ (Excellent)</td><td>9</td></tr><tr><td>3.</td><td>71 – 80</td><td>A (Very Good)</td><td>8</td></tr><tr><td>4.</td><td>61 – 70</td><td>B+ (Good)</td><td>7</td></tr><tr><td>5.</td><td>51 – 60</td><td>B (Above Average)</td><td>6</td></tr><tr><td>6.</td><td>45 – 50</td><td>C (Average)</td><td>5</td></tr></table>	S.No.	Range of marks	Corresponding Letter grade	Corresponding Grade Point	1.	91 – 100	O (Outstanding)	10	2.	81 – 90	A+ (Excellent)	9	3.	71 – 80	A (Very Good)	8	4.	61 – 70	B+ (Good)	7	5.	51 – 60	B (Above Average)	6	6.	45 – 50	C (Average)	5	
S.No.	Range of marks	Corresponding Letter grade	Corresponding Grade Point																											
1.	91 – 100	O (Outstanding)	10																											
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5.	51 – 60	B (Above Average)	6																											
6.	45 – 50	C (Average)	5																											

		7.	40 – 44	P ( Pass)	4		
		8.	Less than 40	F (Fail)	0		
		9.	ABSENT	ABS	0		
		10.	Result withheld	RWL	0		
	b) For B.Pharma and LL.M Programs, range of marks and corresponding letter grade and grade point are as follows.						19.02
		<b>S.No.</b>	<b>Range of marks</b>	<b>Corresponding Letter grade</b>	<b>Corresponding grading point</b>		
		1.	90 – 100	O (Outstanding)	10		
		2.	80 – 89.99	A (Excellent)	9		
		3.	70 – 79.99	B ( Good)	8		
		4.	60 – 69.99	C (Fair)	7		
		5.	50 – 59.99	D (Average)	6		
		6.	Less than 50	F (Fail)	0		
		7.	ABSENT	ABS	0		
	i) A student will be awarded a letter Grade in each course.						19.02(i)
	ii) <i>Passing Standard (except B.Pharma):</i> For the entire courses student has to secure minimum 35% marks in comprehensive examination and obtain 40% marks in aggregate to be declared pass in each of the course. Any course having lecture and practical components must secure 35% marks in comprehensive theory and practical component separately and obtain 40% in aggregate.						19.02(ii)
	iii) <i>On Demand Back Paper:</i>						19.02(iii)
	(a) This facility is extended only to the students who have backlog papers by virtue of <i>F</i> grade (this becomes obvious that this facility is not extended for students who have backlog papers by virtue of attendance).						19.02(iii)(a)
	(b) Students who have completed minimum graduation duration (but still having backlogs) / could not get promoted for higher semester can avail this facility.						19.02(iii)(b)
	(c) To avail this facility students have to pay fee as prescribed by the university.						19.02(iii)(c)
	c) A student who obtains <i>F</i> grade has to reappear for all the evaluation						19.03



	components. However, such a student need not attend the classes and marks obtained in attendance will be carried for the subsequent attempts of the student. For clearing an <i>F</i> grade the student can also appear in summer term if courses are offered (Refer Academic Clause 17.0).	
d)	<p>The overall performance of the student will be described by <b>Cumulative Grade Point Average (CGPA)</b> and will be calculated taking into consideration grade obtained by the student in all credited courses and credits attached to it. It is the weighted average of the grade points of all the letter grades obtained in credited courses by the student from his entry into the University. The <i>CGPA</i> is computed as follows:</p> $CGPA = \frac{C_1G_1 + C_2G_2 + \dots C_nG_n}{C_1 + C_2 + \dots C_n}$ <p>Where <math>C_1, C_2, \dots, C_n</math> denotes credits associated with the course applied and <math>G_1, G_2, \dots</math> denotes grades obtained by the student.</p>	19.04
e)	At the end of each semester the university issues grade sheet indicating the <i>CGPA</i> of the student. However, grade sheet will not be issued to the student if he/she has any outstanding dues.	19.05
f)	The Instructor-in-charge can award the following <i>reports</i> depending on the cases:	19.06
i.	<b>GP (Grade Pending)</b> is awarded in situations where Instructor-in-charge cannot communicate the grade in time because of operational difficulties. The <i>GP</i> report has to be converted into valid grade by the Instructor-in-charge at a later stage.	19.06(i)
ii.	<b>RC (Registration Cancelled)</b> is awarded to a student in situations when the registration for the course is cancelled by the University.	19.06(ii)
iii.	<b>DIP (Discontinued from Program)</b> is awarded in situations where RC amounts to discontinuation from the program or student discontinues his studies.	19.06(iii)
iv.	<b>Q (Qualified)</b> is awarded in situations when a student registers an audited course (Refer Academic Clause 15.02) and pass. The report <i>Q</i> obtained by the student is not used for <i>CGPA</i> calculation.	19.06(iv)

	v. <b>NQ (Not Qualified)</b> is awarded in situations when a student registers for audited course and fails.	19.06(v)										
	vi. <b>NP (Not Permitted)</b> is awarded to the student if the student has shortage of attendance. When student is given <i>NP</i> he/she has to repeat the course. It should be noted here that <i>NP</i> is different from <i>F</i> grade. For a student with <i>F</i> grade his/her attendance and attendance marks will be carried forward. While for a student awarded with <i>NP</i> Report has to attend the classes.	19.06(vi)										
	vii. <b>ABS (Absent)</b> A student who do not appear for comprehensive examination will be awarded <i>ABS</i> report. Such students who do not appear for comprehensive examination will not be eligible for grading. Such students have to clear the comprehensive examination in makeup.	19.06(vii)										
20.	<b>Promotional Criteria</b>	<b>20.00</b>										
	Student will be promoted to the higher semester year-wise as per the following guidelines: <table><tr><th>Year</th><th>Condition for promotion</th></tr><tr><td>2<sup>nd</sup> year</td><td>Automatic</td></tr><tr><td>3<sup>rd</sup> year</td><td>Student should have passed all I and II semester courses</td></tr><tr><td>4<sup>th</sup> year</td><td>Student should have passed III and IV semester courses</td></tr><tr><td>5<sup>th</sup> year</td><td>Student should have passed all V and VI semester courses s</td></tr></table>	Year	Condition for promotion	2 <sup>nd</sup> year	Automatic	3 <sup>rd</sup> year	Student should have passed all I and II semester courses	4 <sup>th</sup> year	Student should have passed III and IV semester courses	5 <sup>th</sup> year	Student should have passed all V and VI semester courses s	
Year	Condition for promotion											
2 <sup>nd</sup> year	Automatic											
3 <sup>rd</sup> year	Student should have passed all I and II semester courses											
4 <sup>th</sup> year	Student should have passed III and IV semester courses											
5 <sup>th</sup> year	Student should have passed all V and VI semester courses s											
21.	<b>Scrutiny</b>	<b>21.00</b>										
	a) In case of grievance about the grade(s) awarded, the student can apply for scrutiny by paying the fee prescribed by the University.	21.01										
	b) Under situations, when grade changes in favour of the student, the fee collected will be reimbursed.	21.02										

<b>22.</b>	<b>Change of Grade</b>	<b>22.00</b>
	a) Under situations, when the grade of a student changes due to scrutiny or an error committed by instructor-in-charge, the same has to be approved by the Board of Examiners.	22.01
	b) The Controller of Examination has the right to change the grade (with the due approval of BOE) and communicates the same to all concerned.	22.02
<b>23.</b>	<b>Academic Counselling Board (ACB)</b>	<b>23.00</b>
	A student will be put under Academic Counselling Board under the following circumstances:	23.01
	i. Has <i>CGPA</i> less than 5.	23.01(i)
	ii. Has ' <i>F</i> ' grade in more than three courses.  The students under Academic Counselling Board may not be allowed to register for all regular courses in the semester based on the recommendation of <i>Academic Council Board</i> . That is, University reserves all rights to decelerate the degree program of the student.	23.01(ii)
<b>24.</b>	<b>Elective course</b>	<b>24.00</b>
	a) If a student selects any course outside the compulsory discipline courses prescribed by the department is known as <i>elective course</i>	24.01
	b) The student is permitted to select the elective courses of his/her choice within his/her own discipline or any other course across the disciplines.	24.02
	c) The university offers different types of electives:	24.03
	i. <b>Specialization elective:</b> An elective course offered by the department for the fulfilment of degree with specialization (Refer Academic Clause 27.0) as <i>specialization elective</i> .	24.03(i)
	ii. <b>Discipline elective:</b> An elective course offered by the department within the discipline stream is known as <i>discipline elective</i> . It becomes obvious that	24.03(ii)

	discipline elective can also be a specialization elective.	
	iii. <b>University Elective:</b> A course which any student of university can register is known as university elective. University elective will not have any pre requisites.	24.03(iii)
	d) The following conditions apply for a student registering for elective courses:	24.04
	i. The student can register for an elective course within or across the disciplines only if he/she has completed prerequisite courses (if any). However, a university elective does not have any prerequisites.	24.04(i)
	ii. The registration for the elective courses has to be done on the day of registration only. If a student fails to register for the course on the day of registration, he/she has to forfeit his eligibility from registering for the elective subsequently.	24.04(ii)
	iii. The student pursuing undergraduate degree programme is permitted to register for courses in post graduate degree programme provided he/she has a minimum CGPA of 7.0 and has fulfilled the prerequisites for registration.	24.04(iii)
	iv. The university reserves the right to withdraw any elective course offered within one week of the commencement of the semester if sufficient number of students is not registered or for any other reasons. In such cases, the students are permitted to register for any other elective course of their choice provided they have fulfilled the eligibility conditions.	24.04(iv)
	v. The number of electives offered varies from program to program. Students are requested to refer academic structure of respective departments for the same.	24.04(v)
<b>25.</b>	<b>Withdrawal and Substitution of course</b>	<b>25.00</b>
	A Student is permitted to <i>withdraw</i> from elective course within one week after the commencement of the semester and substitute it with another elective course subjected to the approval of HOD / Dean of the School.	

<b>26.</b>	<b>Repeating a course</b>	<b>26.00</b>
	A student can repeat a course for improving the grade. Following regulations apply for students repeating the course.	
	a) When a student repeats a course for improving grade, the highest grade obtained by the student will be considered.	26.01
	b) While repeating a course the student will appear only for the evaluation components and need not have to attend classes.  Repeating a course implies that the student will re-register for the course. Keeping in mind that the student has already attended the course, the student is exempted from attending the regular classes. Marks obtained by the student in attendance in his first attempt will be carried forward. However, the student must attend all the evaluation components. However, a student repeating a course after obtaining <i>NP</i> Report has to attend all the classes.	26.02
	c) Student repeating a course must ensure that the dates of evaluation components donot clash with any of his courses in the regular semester. In such cases student is not permitted to repeat the course.	26.03
	d) Student can also repeat a course during summer term (Refer Academic Clause 17.0) if course(s) are offered.	26.04
	e) Head of the Department concerned can counsel the student in ACB (Refer Academic Clause 23.0) to repeat a course to improve his grade so that he can come out of ACB purview. However, decision taken by the student in this regard shall be the final. Student who is advised to repeat a course / semester does not mean the graduation period is extended (Refer Academic Clause 28.02 (i), 29.04)	26.05
	f) However, a student who has completed the formalities of graduation cannot repeat a course.	26.06
	g) A Student cannot repeat courses like Industrial Practice, Thesis, Summer internship or any other courses which are conducted as vocational courses.	26.07

	h) For repeating a course, the student has to pay the pre-requisite fee as prescribed by the University.	26.08
<b>27.</b>	<b>Degree with Specialization:</b>	<b>27.00</b>
	The university permits a student to graduate a <i>Degree with Specialization</i> in the stream of his choice if the specialization stream is offered by the department. However, it is not mandatory for a student to obtain degree with specialization. Student can opt to register for elective courses from different streams or across the disciplines and complete the degree.	
	<b>a) Engineering</b>	<b>27.01</b>
	i. In B.Tech degree programs, a student will be awarded <i>Degree with Specialization</i> if she / he complete 15 credit theory course and 4 credit project from a particular stream within the discipline in B.Tech degree.	27.01(i)
	ii. However, it is not mandatory for a B.Tech degree student to obtain degree with specialization. Student can opt to register for elective courses from different streams or across the disciplines and complete the degree.	27.01(ii)
	<b>b) Degree with Specialization (Business School)</b>	<b>27.02</b>
	i. In BBA / B.Com Degree program, a student will be awarded degree with specialization if she/he earn 15 credits from a particular stream and carry out a project of 4 credits in the area of specialization.	27.02(i)
	ii. In MBA Degree program, a student will be awarded degree with specialization if she/he earn 12 credits from a particular stream and carry out a project of 4 credits in the area of specialization.	27.02(ii)
	<b>c) Degree with Specialization (Agriculture)</b>	<b>27.03</b>
	i. The university permits a student of B.Sc.(Hons.) Agriculture program to graduate a Degree with Specialization .	27.03(i)
	ii. In B.Sc.(Hons.) Agriculture degree programs, a student will be awarded	27.03(ii)

	Degree with Specialization if she / he earns 15 credits from a particular stream and carry out a project of 4 credits in the area of specialization.	
	<b>d) Degree with Specialization (BCA)</b>	<b>27.04</b>
	In BCA Program, a student will be awarded a Degree with Specialization if she/he completes 12 Credits (Theory) course from a particular stream and carry out a project of 4 credits in the area of Specialization.	
	<b>e) Degree with Specialization (SJMC)</b>	<b>27.05</b>
	i. The university permits a student of BA JMC and MA JMC programs to graduate a Degree with Specialization in the stream of his/her choice.	27.05(i)
	ii. In BA JMC degree program, a student will be awarded Degree with Specialization Major) if she/he completes 12 credit theory courses and carry out a project of 4 credits in the area of specialization.	27.05(ii)
	iii. In MA JMC program, a student will be awarded Degree with Specialization Major) if she/he completes 12 credit theory courses and carry out a project of 4 credits in the area of specialization.	27.05(iii)
	<b>f) Degree with Specialization (BA)</b> In B.A. Program, a student will be awarded <i>Degree with specialization</i> if she/he completes 12 credit theory course and carry out 4 credit project in the area of specialization.	<b>27.06</b>
	<b>g) Degree with Specialization (SHHM)</b>	<b>27.07</b>
	i. The university permits a student of BHM to graduate a <i>Degree with Specialization</i> in the stream of his choice.	27.06(i)
	ii. In BHM Degree program, a student will be awarded degree with specialization if she/he earns 15 credits from a particular stream and carry out a project of 4 credits in the area of specialization.	27.06(ii)
	iii. However, it is not mandatory for student of BHM to obtain degree with specialization. Student can opt to register for elective courses from different streams or across the disciplines and complete the degree.	27.06(iii)

<b>28.</b>	<b>Backlog Courses</b>	<b>28.00</b>
	a) A course is considered to be a backlog if the student has obtained <i>F</i> grade (Refer Academic Clause 19.01 and 19.02) in the course. The following regulations apply to a student who has backlog(s):	28.01
	i. If the backlog course(s) becomes prerequisite for any other course, student cannot register for those prescribed course.	28.01(i)
	<b>b) Maximum Duration of Program</b>	<b>28.02</b>
	i. The permissible maximum duration (number of years) for completion of a Program, is twice the normal duration (number of years) of the Program, (max. 7 years for B.Sc., Agriculture). This duration includes duration of debarring from the university, suspension from university, medical leave on the grounds of health etc.	28.02(i)
	ii. The enrolment of the student who fails to complete the mandatory requirements for the award of the concerned Degree (refer Academic Clause 29.0) in the prescribed maximum duration, shall stand terminated and no Degree shall be awarded.	28.02(ii)
	iii. The times taken by the student to improve Grades/CGPA, duration of debar and temporary withdrawal shall be counted in permissible maximum duration for completion of a program.	28.02(iii)
<b>29.</b>	<b>Graduation Requirement</b>	<b>29.00</b>
	A student must fulfil the following requirements for graduating in a Program: a) The minimum credits to be earned for graduation for different programs are listed below:	29.01



	<table> <tr> <th>S.No.</th><th>Program</th><th>Credit to be earned for graduation</th></tr> <tr><td>1</td><td>B.Tech</td><td>165</td></tr> <tr><td>2</td><td>BCA</td><td>120</td></tr> <tr><td>3</td><td>B.Sc. (Hons.) Agriculture</td><td>160</td></tr> <tr><td>4</td><td>M.Sc. Agriculture (Agronomy)</td><td>65</td></tr> <tr><td>5</td><td>M.Sc. Agriculture (Genetics &amp; Plant Breeding)</td><td>65</td></tr> <tr><td>6</td><td>Bachelor of Hotel Management</td><td>160</td></tr> <tr><td>7</td><td>Diploma in Hotel Management</td><td>40</td></tr> <tr><td>8</td><td>BA LLB</td><td>208</td></tr> <tr><td>9</td><td>LL.B.</td><td>136</td></tr> <tr><td>10</td><td>LL.M. (1 year)</td><td>24</td></tr> <tr><td>11</td><td>LL.M. (2 year)</td><td>80</td></tr> <tr><td>12</td><td>B.Ed</td><td>96</td></tr> <tr><td>13</td><td>BA (Psychology)</td><td>128</td></tr> <tr><td>14</td><td>BA (Liberal Arts)</td><td>128</td></tr> <tr><td>15</td><td>MA (Clinical Psychology)</td><td>90</td></tr> <tr><td>16</td><td>B.Com</td><td>120</td></tr> <tr><td>17</td><td>BBA</td><td>120</td></tr> <tr><td>18</td><td>MBA</td><td>90</td></tr> <tr><td>19</td><td>BAJMC</td><td>120</td></tr> <tr><td>20</td><td>MAJMC</td><td>80</td></tr> <tr><td>21</td><td>B.Pharm</td><td>208</td></tr> <tr><td>22</td><td>D.Pharm</td><td>-</td></tr> <tr><td>23</td><td>B.Sc. (Clinical Research)</td><td>133</td></tr> <tr><td>24</td><td>M.Sc. (Clinical Research)</td><td>96</td></tr> <tr><td>25</td><td>Masters in Public Health</td><td>84</td></tr> <tr><td>26</td><td>MBA (Healthcare &amp; Hospital Mgt.)</td><td>91</td></tr> </table>	S.No.	Program	Credit to be earned for graduation	1	B.Tech	165	2	BCA	120	3	B.Sc. (Hons.) Agriculture	160	4	M.Sc. Agriculture (Agronomy)	65	5	M.Sc. Agriculture (Genetics & Plant Breeding)	65	6	Bachelor of Hotel Management	160	7	Diploma in Hotel Management	40	8	BA LLB	208	9	LL.B.	136	10	LL.M. (1 year)	24	11	LL.M. (2 year)	80	12	B.Ed	96	13	BA (Psychology)	128	14	BA (Liberal Arts)	128	15	MA (Clinical Psychology)	90	16	B.Com	120	17	BBA	120	18	MBA	90	19	BAJMC	120	20	MAJMC	80	21	B.Pharm	208	22	D.Pharm	-	23	B.Sc. (Clinical Research)	133	24	M.Sc. (Clinical Research)	96	25	Masters in Public Health	84	26	MBA (Healthcare & Hospital Mgt.)	91	
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	b) Obtained a minimum <i>CGPA</i> of 4.00 for undergraduate degree programmes (5 for B.Pharm and LLB) and 5.00 for post graduate degree programmes, Diploma, PG Diploma and B.Pharm	29.02
	c) Must have completed all professional courses with eligible grades.	29.03
	d) Must have finished all the above mentioned requirements in less than twice the period mentioned in the academic structure (max. 7 years of B.Sc., Agriculture) for each programme which includes duration of debarring from the university, suspension from university, medical leave on the grounds of health etc.	29.04
	e) No dues to the University, Departments, Hostels, Library, and any other such Centers/Departments of the University; and	29.05
	f) No disciplinary action is pending against her/him.	29.06
	g) Must have cleared prescribed number of audited courses.	29.07
<b>30.</b>	<b>Award of Class</b>	<b>30.00</b>
	<b>All Programs (except LL.M. and Pharmacy)</b>	<b>30.01</b>
	The award of Class in a Degree shall be based on <i>CGPA</i> in the concerned program at the end of the semester/academic term in which the student completes all the requirements for the award of the Degree.	30.01(i)
	a) First Class with Distinction: <i>CGPA</i> of 8.00 and above.	30.01(ii)
	b) First Class: <i>CGPA</i> from 6.00 to 7.99.	30.01(iii)
	c) Second Class (for Postgraduate Programs): <i>CGPA</i> between 5.50 to 5.99	30.01(iv)
	d) Second Class (for Undergraduate Programs): <i>CGPA</i> between 5.00 to 5.99	30.01(v)
	<b>B. Pharmacy and LL.M</b>	30.02
	First class with Distinction >7.5	30.02(i)
	First class 6 to 7.49	30.02(ii)
	Second Division 5 to 5.99	30.02(iii)
	<b>D. Pharmacy</b>	30.03
	First Class with Distinction : Aggregate 75% or above marks when all courses are	30.03 (i)

	passed in single attempt	
	First Class: Aggregate 60% to 74.99% marks when all courses passed in single attempt	30.03 (ii)
	Pass: 40% to 59.99% marks if aggregate percentage is above 59.99% and courses are not passed in single attempt	30.03 (iii)
<b>31.</b>	<b>Credit Transfer Policy</b>	<b>31.00</b>
	University accepts transfer of credits from other universities subjected to the following conditions:	
	a) Student must have studied in recognized university / institutions.	31.01
	b) Transfer of credits is made subjected to the approval of <i>Equivalence Committee</i> .	31.02
<b>32.</b>	<b>CGPA to % Conversion</b>	<b>32.00</b>
	CGPA awarded by the university can be converted into % by using the formula CGPA x 10.	
<b>33.</b>	<b>Withdrawal from the Program</b>	<b>33.00</b>
	<b>a) Temporary Withdrawal:</b>	<b>33.01</b>
	i. A student who has been admitted to a Degree Program of the University may be permitted to withdraw temporarily, for a period of one academic year, on the grounds of prolonged illness or grave calamity in the family, etc., with prior approval from the Dean / Head of the School concerned and Vice Chancellor after producing relevant proofs.	33.01(i)
	ii. A student seeking temporary withdrawal shall not claim any refund of the Annual Fee paid to the University for the concerned Academic Year.	33.01(ii)
	iii. A student who temporarily withdraws from the Program and rejoins the Program in the following academic year, shall be governed by all the Regulations of the University and the University Fee Structure in force at the time of his/her re-joining the program.	33.01(iii)

	iv. Permitting a student for Temporary withdrawal doesn't mean the program duration is extended (refer Academic Clauses 28.02 (i) and 29.04)	33.01(iv)
	<b>b) Permanent Withdrawal:</b>	<b>33.02</b>
	i. In situations when a student is desirous to withdraw from the program permanently (discontinue from studies), such students can submit an application to Vice Chancellor through the Dean / Head of School concerned. Dean / Head of the School after interacting with parents and students forwards the case to Vice Chancellor.	33.02(i)
	ii. Such students will be indicated with the report DIP (refer Academic Clause 19.06 (iii))	33.02(ii)
	iii. Students once withdrawn from the Program cannot rejoin the program at later stages.	33.02(iii)
	iv. The decision of the Vice Chancellor regarding all aspects of withdrawal of a student and binding	33.02(iv)
<b>34.</b>	<b>Unfair Means and Malpractices</b>	<b>34.00</b>
	In situations, when a student is involved in malpractice in any evaluation component the case will be referred to Unfair Means and Malpractice Prevention Committee. The committee after enquiry can recommend any of the following actions:	
	a) Award 'zero' in the evaluation component;	34.01
	b) Declare "F" Grade in the concerned Course;	34.02
	c) Rustication for one semester/academic year;	34.03
	d) Expulsion from the University;	34.04
	e) Handing over the case to the Police, if it is found that a criminal offence is involved;and/or	34.05
	f) Any other action as deemed fit by the University.	34.06

<b>35.</b>	<b>Rustication</b>	<b>35.00</b>
	Student may be rusticated from the University on disciplinary grounds based on the recommendations of the disciplinary committee or examination committee or any other committee constituted by Vice Chancellor.	
<b>36.</b>	<b>Power to Revise, Modify, Amend</b>	<b>36.00</b>
	Notwithstanding anything contained in the above Regulations:	
	a) The Academic Council has the right to revise, amend or modify any of the above Regulations from time to time, and shall be binding on all concerned stakeholders concerned, including students, faculty, staff, departments, schools and University authorities.	36.01
	b) In case of a dispute, the decision of the Academic Council shall be final and binding.	36.02
	c) In case of difficulty in application of any of the Clauses of the Regulations specified above, the Academic Council shall have the powers to amend/modify/remove the difficulty in the relevant Regulation.	36.03